

## **Hillcrest Bank Business Mobile**

**Quick Start Guide** 





## **Making A Deposit**

Action	Display
After launching the Mobile App, select Check Deposit in the global navigation menu.	Check Deposit Sunor
The application will take a moment to load the Remote Deposit Capture functionality. The user will see the pinwheel icon spinning along indicating that the application is "updating".	
During this time the user's information is being sent to the FXD service to determine user eligibility and make potential changes to the user's account information before allowing entry into the RDC service.	
The user will believe that the RDC service in Mobile Banking is simply launching.	
The Check Deposit screen appears which presents guidelines for making deposits by default. On this screen users have two options:  Deposit: Allows the user to enter new checks for deposit.  Recent: Allows the user to get a history or deposits they have made in the past.  The user selects Deposit Check to continue.	Check Deposit Supror  Depositing Checks is Easy Place your check on a flat surface with a dark background and good lighting.  Tap the Deposit Check button to get started.
	After launching the Mobile App, select Check Deposit in the global navigation menu.  The application will take a moment to load the Remote Deposit Capture functionality. The user will see the pinwheel icon spinning along indicating that the application is "updating".  During this time the user's information is being sent to the FXD service to determine user eligibility and make potential changes to the user's account information before allowing entry into the RDC service.  The user will believe that the RDC service in Mobile Banking is simply launching.  The Check Deposit screen appears which presents guidelines for making deposits by default. On this screen users have two options:  Deposit: Allows the user to enter new checks for deposit.  Recent: Allows the user to get a history or deposits they have made in the past.



Step	Action	Display
3	The Check Deposit screen appears.  On this screen the user has five options:  Front: Allows users to capture an image of the front of their check.  Back: Allows users to capture an image of the back of their check.  Amount: Allows users to enter the amount of the check they are depositing.  Deposit To: Allows users to choose the account to receive the deposit.  Email Receipt To: Allows users to choose an email address where a receipt of the deposit will be sent.	Display  **** ATAT (IE 1918 AM
4	The user will start by selecting Front to capture an image of their check.  The device camera launches within the Mobile Banking app.	
4	Corner icons are displayed so that the user can ensure to align the check within the available boundaries. A camera icon appears allowing the user to capture the image. An X also appears which allows the user to cancel the image capture.  Users can also obtain instructions on how to capture their check image by selecting the info icon.  Note: For best results, the check should be placed on a dark background. All four corners of the check must also fit within the boundary indicated by the app.  Select the camera to take the picture of the check.	Constitute and the Extract to the Ex
5	After capturing the image, the camera icon changes to an image of a checkmark. The user will select this button to accept the photo and save the check image.  On the left, the X changes to a red button with a circular arrow allowing them to go back and attempt another capture if necessary.	0



Step	Action	Display
6	After selecting the checkmark, the Deposit Check screen appears, this time showing a smaller version of the image captured from the front of the check.  Select Back to capture the endorsed side of the check.	Pint Deposit Check Prof  Cut By but 18  Front Back  Amount >  Deposit Te >  Email Receipt To ttb@fisglobet.com
7	Again, the device camera launches within the Mobile Banking app. Corner icons are displayed so that the user can ensure to align the check within the available boundaries. A camera icon appears allowing the user to capture the image. An X also appears which allows the user to cancel the image capture.  Note: The check itself should be endorsed before the image is captured. Checks should be endorsed as:  For Mobile Deposit Only — Bank Name  Account Number  Endorsement  Select the camera to take the picture of the check.	
8	After capturing the image, the camera icon changes to an image of a checkmark. The user will select this button to accept the photo and save the check image.  On the left, the X changes to a red button with a circular arrow allowing them to go back and attempt another capture if necessary.	0



Step	Action	Display
9	After selecting OK, the check deposit screen appears, this time showing a smaller version of the image captured from both the front and back of the check.  Select Amount to enter the dollar amount of the check deposit.	Deposit Check sunce Cell its item 149  Front Suck  Amount >  Deposit To the disployed com
		Gancel Continue
10	A number pad launches within the app.  Enter the dollar amount of the deposit exactly as it appears on the check including dollars and cents.	Buck Amount Square
10	Enter the dollar amount of the deposit exactly as it appears	BLOA AMOUNT SQUAR
10	Enter the dollar amount of the deposit exactly as it appears on the check including dollars and cents.  When complete, select Done to store the amount of the	Amount Spoot
10	Enter the dollar amount of the deposit exactly as it appears on the check including dollars and cents.  When complete, select Done to store the amount of the	\$1.00



Step	Action	Display
11	After entering the amount, the Deposit Check screen appears, showing the amount of the check the user is attempting to deposit.  Select the Deposit To field in order to select the account into which the funds will be placed.	Prent Stack Sunor Continue  Control to the Stack  Amount St.00 >  Deposit To   Email Receipt To the Offisgle belown
12	A list of eligible accounts appears.  Select the account to receive the deposit from the list of eligible accounts.  Note: If a particular account that the customer wishes to use for this deposit does not appear in the list, the user must speak to their financial institution's customer service area to ensure that their account meets eligibility requirements, is available for viewing in online and mobile banking, and has been sent to the FXD service as an available account.	Deposit To  Cat BS fork 149  NOW CHECKING ACCOUNT "2701  Available Datance 5/20,142,762,56  SAVINGS "2801  Available Statence 581,614,70  SAVINGS "2802  Available Statence 581,614,24  SPECIAL CHECKING "2702  Available Statence 583,023,701,89



Step	Action	Display
13	The Check Deposit screen appears again. The user will need to enter an email address for a receipt of the deposit.  Note: The last used email address will prefill if the user has completed a deposit before via either the phone or tablet application.	Deposit Check Suntre  Cold 005 third 148  Front Back  Amount \$1.00 >  Deposit To NOW CHECKING AC >  Email Receipt To the Whiteglebal.com  Q W E R T Y U I O P  A S D F G H J K L  Z X C V B N M   123 Space @ . Done
14	Now that all the fields are completed users should see the front and back image of their check, along with the amount, account to accept the deposit, and the email where they would like a receipt delivered.  The user can select Cancel to end the process of depositing a check or select Continue to proceed.	Deposit To Standard S



Step	Action	Display
14	The screen darkens and a pinwheel icon appears, indicating to the user that the deposit information is being uploaded.	Deposit Check
	At this point, the system is checking over the supplied check image, and payment information for issues such as blurry text, cut-off images, and missing information.	Front Batta
	Users will be prompted to resupply any pieces of information that are not included or accepted before they can continue.	Deprese To NOW CHECKING 4C >  Email Process To Starting Substitution
15	If the system accepts the user's check images and deposit information, the continue button at the bottom of the screen	Garcon  ### Approve Deposit Sun Ct  Cold ISS Dark 149
	is replaced with a button labeled "Approve".  Users can select Edit in the upper left hand corner of the screen to make any changes to the deposit information.	Front Back
	Users can still cancel the deposit at this time by selecting the Cancel button.	Deposit To NOW CHECKING ACCO  Accorded Dateson 1/10/1/40 PC-200  Email Receipt To ttb8Yinglobal.com
	Select Approve to upload the check information and continue.	Cancel Approve



Step	Action	Display
16	The pinwheel icon appears again, indicating to the user that the deposit information is being submitted.	6-31 Approve Deposit Sign Ce  Co0 ISS Bank 149
	At this point, the RDC system is uploading all the check information to the FIS Xpress Deposit (FXD) service.	Frent Back  Amount \$1.00  Deposit To NOW CHECKING ACCO  Anathro Subset \$12 1-2 March  Email Receipt To tiberringlobal.com
17	The Deposit Complete screen appears showing information about the deposit that was just made. There is also an indication at the top of the screen that the deposit has been successfully scheduled.  Selecting Back to Check Deposit returns the user to the initial RDC screen where they can choose to make a deposit or review deposit history.	Deposit Complete  Sun Ce  Noer deposit was successfully scheduled  Front Back  Amount \$1.00  Deposit To NOW CHECKING ACCO  Email Receipt To ttb@fisglobal.com



## **Reviewing Deposit History**

Step	Action	Display
1	After launching the Mobile App, select Check Deposit in the global navigation menu.	Check Deposit Surger
	The user will see the scrolling pinwheel graphic indicating that the system is updating.	
	This is being counted as a successive login into RDC. The system is actually checking all account information and user eligibility for changes. The user thinks that they are simply accessing the RDC features at this time.	
2	This presents the user with the Check Deposit screen which	**** ATAT UE 18:13 AM
	presents guidelines for making deposits by default. On this	■ Check Deposit sunce
	screen users have two options:	DEPOSIT [/-EE-/h]
	<ul> <li>Deposit: Allows the user to enter new checks for deposit.</li> </ul>	Depositing Checks is Easy Place your check on a flat surface with a dark background and good lighting.  Tap the Deposit Check buffor to get started.
	<ul> <li>Recent: Allows the user to get a history or deposits they have made in the past.</li> </ul>	1990 1900
	The user selects Recent to continue.	
		Deposit Check



Step	Action	Display
3	A list of recent deposit history appears.	Charle Dannels
	The user will see a chronological list of all the historical	E Check Deposit squee  cerosπ πεσεπτ
	transactions in the FXD database.	\$1.00 >
	Transactions include:	\$50.00 >
	• Date	DEPOSITE 00/HE0014 \$45.35 >
	Amount	DEPOSIT: 06/08/9014 \$45.35 >
	Deposit Status	DEPOSIT: 08/07/2014 \$50.00 >
	Selecting the deposit will provide the user with more details	DEPOSIT 68/87/9014 \$25.00 >
		DEPOSIT: 05/06/2014 \$64.90 >
		DEPOSIT 08/85/2014 \$84.90 >
4	After selecting a deposit, the user will see an indication that	ast. ATST 45 () 11:14 AM 0 95%
	the system is updating.	Buck Details Spron
	During this time, the Mobile Banking RDC system is connecting with FXD to gather information about the user's	
	deposit.	
		٥



Step	Action	Display
5	The Details screen appears.	Rick Dotails Synor
	The user is shown information about the deposit including:  Date Amount Status Status Status Date Account  The user cannot initially see the images of the check that were submitted with their deposit. Images can be downloaded from FXD when the user selects the check front or check back buttons.	Front Black  Dirte 06/13/2014  Amount \$1.09  Status deposited  Deposited 1.00  Amount 1.00  Deposit Date Wed Aug 13 10:56:27 EDT 2014
6	After selecting which check image the user would like to review, they will see a rotating icon while the image is downloaded from FXD.	Details Syrox
	Note: The images of the deposited check are not stored locally on the user's device and are recalled on demand from the FXD system.	Date 06/13/2014  Amount \$1.00  Status deposited
		Deposit Date Wed Aug 13 90156:27



Step	Action	Display
7	Check images the user selected to view appear.	Rick Details Support
	Users can decide to only view the check front or check back individually.	Free! Back
		Date 06/13/2014
		Amount \$1.06
		Status deposited
		Deposited 1.00 Amount
		Deposit Date Wed Aug 13 90:56:27 EDT 2014
8	The user can select a preview image of the check to see a larger version.	OF THE PERSON OF TOOM
	The user can return to the Details screen by selecting the X in the lower left hand corner of the screen.	State of Control of the second
		WALE-NOT NEGOTIABLE